



## Updated Notice of Virtual Annual Election Meeting Wednesday, January 31, 2024, at 6:00pm

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 230 092 966 415

Passcode: bgf69g

Or call in (audio only)

Number: +1 323-433-2148 Conference ID: 825 184 785#

Dear Homeowner(s),

As the Managing Agent for **Bear Creek Ranch Community Association, Inc.**, we are pleased to announce that the **Virtual Annual Election Meeting of Members** has been tentatively scheduled for **Wednesday, January 31, 6:00 p.m.** The purpose of this meeting will be to elect one (1) Class A Member to the Board of Directors to fill the vacant position and to discuss normal association business.

The election meeting cannot be held without the proper quorum; therefore, it is important to understand the voting process. You may mail in your ballot or either email or fax. If you mail your ballot, please include the proxy and ensure it is signed and dated. **The deadline for voting is Tuesday, January 30, 2024, at 5:00 pm. Please be sure your ballot reaches us by then.**

**There are 4 ways you can vote:**

1. **Electronically** on the Association's Website at [www.Bearcreekranchhoa.com](http://www.Bearcreekranchhoa.com)
2. Email your Ballot: [Victor@essexhoa.com](mailto:Victor@essexhoa.com)
3. Fax your Ballot: 469-342-8205 Attention Victor Corcoran
4. Mail the Ballot or Proxy to: Essex Association Management, L.P.

Attn: Victor Corcoran  
1512 Crescent Drive, Ste. 112,  
Carrollton, TX 75006

We look forward to joining us online on **Wednesday, January 31, 2024. Only the Owner of record or the proxy holder may cast a vote, and only one vote per household is accepted.** If you have questions, please email your manager at [Dean@essexhoa.com](mailto:Dean@essexhoa.com) or click on the "Contact Us" tab located on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent  
On Behalf of Bear Creek Ranch Community Association, Inc.

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.BearcreekRanchhoa.com](http://www.BearcreekRanchhoa.com)